



सत्यमेव जयते

CANTONMENT BOARD RANIKHET



Ministry of Defence, Govt. of India

No.121/Estt/Recruitment/CBR/2022/

Dated: 06-01-2023

DIRECT RECRUITMENT FOR VARIOUS POSTS IN CANTONMENT BOARD RANIKHET

Online applications are invited for direct recruitments to the following vacant posts in Cantonment Board Ranikhet (Uttarakhand). The interested candidates fulfilling the eligibility criteria can apply online through website / Portal <https://ranikhet.cantt.gov.in> or <https://www.iforms.mponline.gov.in> The Cantonment Board Ranikhet is an autonomous local body & services of its employees are governed by the Cantonment Board Employees Service Rules, 2021 as amended from time to time. The detailed advertisement can be viewed on website / Portal <https://ranikhet.cantt.gov.in/> or <https://www.iforms.mponline.gov.in>.

S. N.	Name of Post	No. of Post	Category Wise					Pay Scale	Age (in Yrs.)	Minimum Qualification	Mode of Selection
			UR	OBC	S C	ST	EW S				
1	Asst. Teacher (Primary)	04	03	-	01	-	-	Rs 9300 – 34800 + GP Rs 4200/- (Level 06)	21-30	Bachelor Degree in any stream with State TET/Central TET Primary Level Exam Passed with one of the following eligibility details – 1. D.El.Ed. (BTC) Exam in any recognized Institute OR 2. B.Ed. Exam Passed	Written Test
2	Forester	01	-	-	01	-	-	Rs 5200 – 20200 + GP Rs 2800/- (Level 05)	21-30	1. Intermediate (Science or Agriculture) 2. Running for Male 25 km and Running for Female 14 km (Skill Test in qualifying nature)	Written and Skill Test
3	Meter Reader (Water)	01	01	-	-	-	-	Rs 5200 – 20200 + GP Rs 2000/- (Level 03)	21-30	Intermediate	Written Test

Note :- Pay Scale mention in above table is subject to the sanction from higher authorities.

2. Age Limit:-

- The age limit shall be considered as on 31-01-2023 for receipt of online application. The Age limit as per existing rules under The Cantonment Board Employees Service Rules, 2021 is 21- 30 years and age relaxation for the reserved categories is given below ;

- Age relaxation for OBC is 03 years and SC/ST is 05 years only for those posts in which the reservation vacancy is available for them and they qualify in the respective category. No age relaxation will be given to OBC/SC/ST for any vacancy against UR category.
- Age relaxation for Departmental Candidates who have rendered atleast 03 years of continuous service as on closing date of receipt of application shall be as follow;
UR – up to 40 years, OBC – 43 years, SC/ST – 45 years
- Age relaxation for Ex-Servicemen shall be as follows after deduction of the military service rendered from the actual age as on the closing date for receipt of online application
UR - 03 years, OBC – 06 years, SC/ST - 08 years
- Age relaxation for Physically Handicapped candidates will be 10 Years having minimum 40% disability.
- Age relaxation for any other category, if applicable, shall be as per Central Govt. norms.
- The minimum physical standard for disabled candidate shall be as per extant Central Govt. norms.

3. Mode of Selection:

a) The provisional selection of candidates for all the post shall be through either online or offline mode with Multiple choice objective type question and skill test, wherever applicable. The mode of written test i.e. either online/offline shall be mentioned in the Admit Card/Hall Ticket. The **questions for examination will be set only in Bilingual Language i.e. Hindi and English**. In case of online examination the answer to the question will have to be marked in the online exam portal itself. In case of offline written examination, the answer to the question will have to be marked in the OMR Sheet itself. The Online examination will be conducted through the online examination portal of <https://www.iforms.mponline.gov.in> Every candidate called for the online examination will be given the login credential for the online exam portal. There will be no interview. **Date, Time & Venue for online/offline Written Test/Skill Test will be intimated on website/ portal <https://www.iforms.mponline.gov.in> and <https://Ranikhet.cantt.gov.in/> in due course of time. Candidates are required to visit website/portal <https://www.iforms.mponline.gov.in> and <https://Ranikhet.cantt.gov.in/> regularly to check time schedule for online/offline written Test/Skill Test.**

b) The provisional shortlisted candidate after online/offline written examination for each post shall be based on the marks obtained in the online/offline written test. Further, only provisional shortlisted candidates in the online/offline written examination shall be called for skill test where ever applicable. Skill test shall be qualifying in nature i.e., mere getting shortlisted in online/offline written examination does not confer any right for getting shortlisted in the final merit list. It shall be mandatory to qualify the skill test for the posts where skill test is applicable.

c) At the time of online/offline Written Test, the candidates should bring their original Photo Identity proof from below list along with Admit Card.

- Voter ID
- Passport
- Pan Card
- Driving Licence
- Adhaar Card

d) **Penalty for wrong answers:** Candidates should note that for each wrong answer, one fourth (0.25) of the marks assigned to that question will be deducted as penalty.

4. Maximum marks for Online/offline Written Examination shall be 100 (each question having 01 mark) and total Time Duration shall be 120 minutes for each of the posts respectively.

5. Syllabus of the examination: -

i) The common syllabus for the online/offline written examination for all the post as per their educational standards shall be as follows:

1. General intelligence and reasoning,
2. General awareness,
3. Numerical aptitude,

Also there will be questions from the topics of respective trade for each posts.

- i) General intelligence and reasoning shall include both verbal and non-verbal reasoning.
- ii) General awareness shall include history, culture, geography, economic science, General polity, Indian Constitution, current affairs etc.
- iii) Numerical aptitude shall test the knowledge of arithmetical concepts
- iv) Trade related - All aspects of the respective trade category.
- v) Physical Test Qualification for the post of Forester shall be as follows:-

Height	Expansion of Chest
163 cm. for male candidate	5 cm expansion
150 cm. for female candidate	

Description	Qualifying Criteria
25 Km Running for Male	Max 4 hours.
14 Km. Running for Female	

Note:- Physically Handicapped Persons are not eligible for the posts of Forester.

Top 10 applicants based on performance in written test shall be called for Skill / Physical Test. Skill / Physical Test shall be only of qualifying nature i.e. marks obtained in Skill / Physical Test shall not be added in final merit list.

6. Application Fee:-

Sr. No.	Category	Fee	Mode of Payment
1.	General/ Unreserved/ Ex-Servicemen/ Departmental Candidates/OBC	Rs. 1000/-	Online through the recruitment portal https://www.iforms.mponline.gov.in
2.	SC/ST/Disabled (min 40%)	Rs. 500/-	
3.	Transgender are not exempted from examination fees.		

7. Mode of Applications:

Only online Applications complete in all aspects shall be accepted. Any application received by any other source/mode shall not be accepted and entertained and the same shall be summarily rejected without assigning any reason thereof.

8. Important Dates:

Commencing date for Submission of Online Applications	15-01-2023
Last date of receipt of Online Applications	01-03-2023 till 23:59 hrs
Download of Admit Card and Date of Examination	To be intimated on MP Online Portal and Official Website of Cantonment Board Ranikhet

Note - Applications which are incomplete in any respect, not accompanied by requisite photographs, Signature, essential qualification or without requisite fee or not properly filled are liable to be summarily rejected. No correspondence in this regard would be entertained.

9. Exam Centre: The online/offline examination centre will be mentioned in Admit Cards only.

10. Date of Examination: Tentative date of examination will be intimated on website/portal <https://www.iforms.mponline.gov.in> and <https://ranikhet.cantt.gov.in/>.

11. Admit-Card / Call letter for Written Test: -

Applications will be scrutinized and only eligible candidates would be intimated online through admit card at website/portal <https://www.iforms.mponline.gov.in> and <https://ranikhet.cantt.gov.in/> about the date, time and venue for conduct of online/offline written Test. Further, the admit card will be generated online for eligible Candidates, which can be downloaded by the candidates. Candidates are required to visit website/portal <https://www.iforms.mponline.gov.in> and <https://ranikhet.cantt.gov.in/> regularly to check any information or any amendments/corrigendum or updates regarding recruitment process and time schedule for online/offline Written Test/Skill Test.

12. Eligibility Criteria: -

- i) The candidate must be a citizen of India.
- ii) The candidate must fulfill the minimum essential qualifications like educational qualification, age, etc. as stipulated in this advertisement. Candidates with higher qualifications may also apply but the essential minimum qualification /parameters shall have to be fulfilled.

13. General Conditions:-

- a) The service of the appointed candidate / person will be governed by the Cantonment Board Employees Service Rules, 2021, Cantonments Act, 2006, New Pension Scheme etc and as amended from time to time by the Central Govt./ applicable competent authority.
- b) Probation Period:- Appointment of selected candidates shall be provisional as per the Cantonment Board Employees Service Rules, 2021 as amended from time to time.
- c) No conveyance, TA/DA or any other allowance shall be paid for appearing in the online/offline written test/skill test. The necessary arrangements for stay/ travel etc shall have to be made by the candidates themselves.
- d) Candidates already serving in any recognized institution, autonomous body or Central/State Government undertaking should apply through proper channel and should submit such documents at the time of verification of documents.
- e) The above posts are on permanent basis and probation period will be as per extant rules. The Chief Executive Officer, Cantonment Board, Ranikhet reserves the right to accept/reject any or all the applications without assigning any reasons thereof.
- f) Applications and fee payment received through offline mode will be summarily rejected and the candidates are advised to apply only through online.
- g) The appointment authority shall draw a reserve panel / waiting list in addition to the number of candidates selected as per the notified vacancies. The reserve panel / waiting list shall be valid for a period of six months from the date of declaration of result and the vacancies arising due to non-acceptance of the offer of appointment, candidates not joining the post after acceptance of appointment or the candidates not being found eligible for appointment after verification of documents / certificates or due to resignation of selected candidate(s) shall be filled-up from this reserve panel / waiting list. The Provisional list for waitlisted candidates against each post shall be maintained as per the decision of the competent appointing authority from the date of completion of the entire recruitment process against each post.

- h) The candidates should note that their admission to the online/offline examination / Skill test shall be purely provisional based on the information given by them in the Application Form. Final Selection of the candidates shall be subject to verification of documents and all the eligibility conditions by the Competent Authority.
- i) If there is more than one candidate in the same category having equal marks in the merit list, the candidate older in age will get preference. In case more than one candidate secures same marks and are having equal age, then the preference will be given to the candidate having highest total percentage of marks obtained in High School (Matriculation).
- j) The final selection of the candidate is subject to the medical fitness certificate to be issued by the medical officer of Ranikhet Cantonment Board.
- k) Candidates should be present in the Examination Hall at least half-an-hour before the exam and they will not be allowed to leave the Examination Hall until the exam is over. Candidates arriving after commencement of the examination will not be permitted to enter the Examination Hall.
- l) Candidate who is found either copying or receiving assistance or indulging in any kind of malpractices shall be disqualified.
- m) The candidature of the candidate to the online/offline written test is entirely provisional and mere issue of admit card or appearance at Examination/skill test does not entitle him/her to any claim for the post.
- n) Candidates have to abide by the instructions given by the invigilator during the examination in the Examination Hall, failing which they will be liable to be debarred from the examination and subsequent disciplinary action shall be taken. (as the case may be).
- o) The result of the online/offline examination / skill test / final merit list etc , as the case may be , shall be displayed on the official website (<https://ranikhet.cantt.gov.in/>) and <https://www.iforms.mponline.gov.in> of Cantonment Board Ranikhet and no separate intimation will be given to candidates. Therefore, the candidates are advised to check website on regular basis.
- p) No. of vacancy against each advertised post may increase/decrease as per the latest Administrative instructions/ orders issued by competent authority. The appointing authority reserves the right to cancel or modify the advertisement or recruitment process or any part of it , at any stage without assigning any reason thereof.
- q) Appointment letter shall be issued to the provisionally selected candidates only after verification of educational qualification, caste certificate and other documents etc as the case may be.
- r) The entire recruitment process can be cancelled by competent authority at any point of time. No correspondence regarding the same will be entertained.
- s) Canvassing in any form, influencing or contacting staff of examination by any means shall lead to rejection of the candidature.
- t) If at any stage it is found that the candidate has concealed or misrepresented any desired or required information, his candidature shall be cancelled and other appropriate action like debarment, termination etc. shall be initiated/undertaken against the defaulter concerned.
- u) The reservation for any or all posts, as applicable, will be based on the Govt. rules as applicable.
- v) In case of any dispute, decision of the Chief Executive Officer, Cantonment Board Ranikhet will be final and binding on all parties.
- w) Courts at Ranikhet shall have the sole jurisdiction in respect of all disputes arising out the subject matter.
- x) The cut off marks (out of total marks of 100) for online/offline written examination / skill test, if any, for all the post, shall be as per the decision of the competent appointing authority and no representation in this regard shall be entertained.

14. Scrutiny of documents along with Online generated Application: -

The provisionally shortlisted/ merit list candidate will be called for verification /scrutiny of documents. The following **original** Documents / Certificates **attested by a Gazetted officer** and one set of self attested copies, along with hard copy of print out of online application are to be produced at the time of verification/scrutiny of documents.

- (a) Computer generated Application form duly signed by the candidate.
- (b) Proof of Date of Birth (10th Pass certificate only)
- (c) Two latest colour passport size photographs.
- (d) Original Certificates of requisite academic qualification with detail marks ,etc.
- (e) Address proof
- (f) Aadhaar Card
- (g) Experience certificate, if any
- (h) Proof for certification of reservation, if applicable

The original documents as mentioned above of the shortlisted candidates will be checked & verified at office of the Ranikhet Cantonment Board and further the appointing authority will undertake an exercise of verification of character and antecedents of the Candidates. The appointment will be provisional and subject to verification of Character and antecedents of the Candidate. It may be noted that document verification is just another stage in the selection process. **The provisional appointment letter shall be issued to the successful candidate only after scrutiny and verification of documents and if found correct in every respect.** Candidature of candidate may be cancelled at any stage and no correspondence in this regard will be entertained.

Rejection:-

The following acts of commission would render the candidature/ application as disqualified / rejected:-

- (a) Not meeting the laid down mandatory essential qualifications.
- (b) Furnishing of false, inaccurate or tampered information.
- (c) Obtaining support for his candidature through unfair means.
- (d) Impersonation by any person.
- (e) Submitting fabricated / false documents.
- (f) Making statements which are incorrect or false or suppressing material information.
- (g) Resorting to any other irregular or improper means in connection with his candidature for the selection.
- (h) Improper / Incomplete filling of application.
- (i) Conviction
- (j) Criminal Case pending/FIR

15. Important Instructions: -

1. The decision of CEO, Ranikhet in all matters relating to acceptance or rejection of an application, eligibility/suitability of a candidate etc shall be final and binding for all the candidates.
2. The candidate should have valid email ID and a working mobile number for applying for the examination. The applicants are advised not to change the email ID or Mobile number during the process of recruitment. They are also advised not to give mobile number/email Id to any unknown person to avoid any complication.
3. After the examination, details regarding marks obtained by each candidate will be placed on the Website / Portal <https://www.iforms.mponline.gov.in> and <https://ranikhet.cantt.gov.in/>
4. The applicants are advised to check any update regarding the examination at regular interval on the website/portal <https://www.iforms.mponline.gov.in> and <https://ranikhet.cantt.gov.in/>
5. The admit cards of provisionally eligible candidates will be uploaded on the website / Portal <https://www.iforms.mponline.gov.in>. The candidates will have to download the admit cards from there only as **No hard copy of admit card will be sent to the applicants by post or by email.**

6. Any doubts/clarifications regarding the recruitment process can be clarified from the office of the Cantonment Board Ranikhet on any working day between working hours 10 A.M to 5 P.M. (Telephone No. 05966-220228). No email correspondence regarding the same shall be done.

7. Any corrigendum/change regarding the examination will only be notified through the website / Portal <https://www.iforms.mponline.gov.in> and <https://ranikhet.cantt.gov.in/> and no other medium of giving information to candidates will be incorporated.

8. The exact date of the online/offline Written Test/ Skill Test will be updated through the website / Portal <https://www.iforms.mponline.gov.in> and <https://ranikhet.cantt.gov.in/>. The candidates are advised to check the website regularly.

General Instructions for candidates:-

(i) No representation on any grounds for non-appearance for the online/offline written test and skill test etc by the candidates will be entertained and his/her candidature will not be considered.

(ii) The appointment authority reserves the right to cancel/change any centre of exam and ask the candidates of that centre to appear at another centre. No request for change in date, time and centre of exam will be accepted under any circumstances.

(iii) Use of calculator, Laptop, Palmtop, other Digital/electronic instrument/mobile/cell phone etc. are not allowed. In case of any candidate is found to be in possession of any gadgets/instruments/books/articles, then he/she would be debarred from the examination and legal proceeding be initiated against the candidates.

(iv) The specific instructions/guidelines to candidates regarding online/offline written examination shall be mentioned in the admit card and also in the website/portal of CB Ranikhet in due course of time. Candidates are advised to regularly check for any updates regarding the same in the website <https://ranikhet.cantt.gov.in>.

(v) All the candidates appearing for online/offline examination shall be frisked/checked by male or female authorized staff/police, as the case may be,

Place: Ranikhet

Dated: 06-01-2023


(Nagesh Kumar Pandey, IDES)
Chief Executive Officer,
Cantonment Board Ranikhet